

CODS COMMITTEE MEETING 26th MAY 2026

AT THE OLD TOWN HALL

1. Present: LB/NG/PW/CS/GM/CP/MC/TC Hannah Zorlu attended – joining committee.

Apologies: YY/JS

2. Meet with Emily Morgan, MD for Rock of Ages

Fee agreed £4690 includes Band, band call, sitzprobe, dress and six performances, MD fees and all rehearsals plus dress and six performances.

5 musicians – on stage in costume.

Emily happy to attend all rehearsals that are required.

Proposed: MC Seconded: CP All in favour: All

3. Review of minutes of last meeting: 28th April 2026

Proposed: CP Seconded: GM All in favour: All

4. Actions from previous meeting

Willow has been refunded.

Heather Barlow is happy to use Western Road for Rock of Ages. Craig will meet Chris Welch to have a look at the venue next week.

Gill has drafted the questionnaire for choral and Sadie will send it out after the AGM.

Simon Carter has been paid for 'Joseph'

5. Correspondence/Communications

Lyn Burgoyne sent over the final NODA report for 'Joseph'. Will be displayed in the Old Town Hall.

MC has received a letter from the valuations officer chasing insurance – need to supply a rental/lease agreement for the store.

ACTION: CP to obtain this from Serstone.

6. Treasurer's Report (CP)

£24,200 balance. Report available on Google Drive.

Proposed: MC Seconded: TC All in favour: All

7. Safeguarding Update (LB)

Nothing to report

8. Compliments/Complaints/Feedback (GM)

Nothing to report

9. Executive Positions (Chair, Vice Chair, Treasurer & Secretary) (MC)

CP suggested a share of the Chair – take it turns chairing the meetings and share the work out. Although need to have a figure-head as the face/voice of CODS.

Having YY in the background as Secretary which is great.

LB suggested that more people in the committee have access to the CODS email.

10. Fundraising/Grants (TC)

TC reminded MC to provide the two forms of ID for the Tesco tokens.

ACTION: MC to provide this to Tash.

11. CYTA fees (LB)

We agreed that when CYTA put on a show, it is a CODS show and will be a £10 membership and £20 performance fee to keep consistent with CODS normal fees.

When it's just a CYTA session – just £2.50 each time.

Proposed: CP Seconded: NG All in favour: All

12. Productions/Events

12.1.1.Looking after borrowed items (GM)

Need a register of what has been loaned by whom and who will be collecting it. Signed when item back in owner's possession.

12.1.2.Retention of company documents and digital communications (GM)

A lot of useful information on Dropbox – suggest we retrieve it and put it on a hard drive and possibly on the website. Other older items could be stored on a hard drive.

12.1.3.Access to CODS email account (LB)

LB suggested that more members of the committee have access to the email.

12.1.4.Box Office Provider (NG)

Speak to Sadie re **Box Office Provider (NG)**

ACTION: NG to speak to Sadie to discuss comparison of Ticket Tailor and Ticket Source – look at fees etc. PW will look into how much they charge.

12.1.5.Event at Copplestone School 20 June

Two sessions – CYTA will do a Matilda Jr section

CS suggesting some people perform some songs from 'Joseph, or solos/duets from last choral.

12.1.6.Choral (September) update – Chaperones (LB)

Rachel Hayes is the Choral chaperone.

MC Hoping to do some auditions after AGM. Asked CP/LB/NG to be the audition panel along with MC. With an additional audition date of 17th June.

12.1.7.CYTA Matilda Jr (October) update including fees (LB)

Once we have an idea of costs for Matilda Jr, pass info to the Treasurer. Auditions on 7th June. Panel in place: Lyndsey, Holly Harris, Emma Williams and Georgia Steer. NG as adjudicator. They will be closed auditions.

12.1.8.Autumn Play (TC)

TC heard back from Crediton Arts Centre – unfortunately they do not have any availability and get booked out up to a year in advance.

Could have first week of December at the Congregational Church. PW will go along and see if it is a viable option.

12.1.9. 2027 Rock of Ages update

Emily Morgan is MD. LB will confirm her appointment with Heather Barlow. GM and CP have requested that they are set designers.

12.1.10.2028 Dirty Rotten Scoundrels update

GM has raised the possibility of a venue change for this show with Steph.

13. Park House Project monthly update

PW in conversation with Ted Wragg Trust. Are keen on working with us to create a good-sized theatre for CODS and QE to make use of.

14. Any Other Business

CP has asked to get rid of the flooring as Rock of Ages will be at Western Road and flooring is no good. Looking at possibly using Western Road for future Easter productions.

NODA awards attended last week. Had four nominations and won the District Achievement Award in District 5 for Growing Community Theatre in Crediton.

Details of future meetings

Next meeting AGM Wednesday 10th June

- Please send agenda items to Yvonne by the first Tuesday of the month
- Papers available in Google Drive by the Friday before the meeting

