

## CODS COMMITTEE MINUTES - 5TH MARCH 2026

### AT THE OLD TOWN HALL, CREDITON

1. Apologies: TC/CP  
Present: LB/NG/GM/CS/JS/PW (also present Gracie and Mike)
2. Review of minutes of last meeting: 10 February 2026  
**ACTION** NG - Change the fee paragraph to discussions had and leave final decision in.  
Proposed: GM      Seconded: JS      All in favour: All
3. Actions from previous meeting  
PW to work on Mailchimp and GM to send information across
4. Correspondence/Communications (LB)  
Emma Williams happy to accept position as MD for Matilda JR.
5. Treasurer's Report (MC)  
£30,229.04 balance. Report available on Google Drive.  
Proposed: GM      Seconded: CS      All in favour: All  
An issue has been raised about Simon Carter. No rehearsal pianist for the week before the show which was known about but it had been suggested Allan Fouracre would help, unfortunately he can't. Simon is creating backing tracks for the cast to use that week. Could we ask Emma Williams if she would/could do that week or reduce Simon's fee? **ACTION:** LB to ask Craig Phoenix to contact Simon about his fee and the cost of the patches.  
CS suggesting that we refund Willow half of the £45 membership fee but is now not doing the show and should only have paid £22.50. **ACTION:** LB to message Willow regarding the refund.
6. Resignation  
HH has formerly resigned as Chair and from the committee. **ACTION:** LB to ask  
ask  
Holly how she would like this to be announced.
7. Insurance for storage unit update (PW)  
Not currently insured for our contents at the store. Need an audit of all our things  
things  
at the store before we can get cover. All other aspects of CODS is insured.  
MC  
MC  
suggested looking into NODA insurance. **ACTION:** PW to look into this once  
we  
we  
have an idea of how much we need to cover.
8. Safeguarding Update (LB)  
Nothing to report
9. Compliments/Complaints/Feedback (GM)  
Nothing to report
10. Executive Positions (Chair, Treasurer & Secretary) (GM)

Positions advertised but not received any responses. LB suggested that MC rejoin the committee as business as usual. Proposed: GM Seconded: PW

All

in favour: All

**ACTION:** MC will check the constitution to see if Friends of CODS are able to join the committee. PW will look into a transcription app. CS will ask if Ruth Towers is interested.

11. Fundraising/Grants (TC) – Deferred to next meeting

12. Productions/Events

12.1.2026

12.1.1. Joseph (14-18 April) update - Gracie

More potential sponsors have been contacted. St David's Players have loaned us some costumes at £1 per item. Simple set. License means that everything needs to be approved by the Licensee (The Really Useful Group). GM suggested that Gracie contacts Becky Shields at The Really Useful Group to find out exactly what they need. Mike Canning to give Gracie contact details. PW will help with get in/get out. Mike happy to help do bar shopping to help Rich. **ACTION:** NG to send Gracie a plan for the curtains. GM to contact Anton about fireproofing for curtains.

Rich Betts mentioned that the sponsor packages went out with incorrect information. Therefore we need to up the basic package from £80 to £100. Proposed: PW Seconded: GM All in favour: All

12.1.2. Choral update and change FB page from Panto to Choral and add Mike as Admin. LB to ask TC to make this change.

Cottage Pie and peas – Apple Crumble. Vegetarian alternative – Quorn Cottage Pie – Apple Crumble. Elaine on board to cook.

12.1.3. CYTA Matilda Jr (October) update (HH/LB)

Nothing to report

12.2.2027/2028

12.2.1. Rock of Ages update (HH)

GM confirmed that Craig will not be doing store/set stuff for this and the next show.

12.2.2. Dirty Rotten Scoundrels update (HH)

13. Park House Project monthly update – nothing to report

### Details of future meetings

Second Tuesday of the month

- ❖ April no meeting
- ❖ 12 May

❖ 9 June

- Please send agenda items to Yvonne by the first Tuesday of the month
- Papers available in Google Drive by the Friday before the meeting