

CODS Committee Meeting Minutes 20.02.25 7.30pm

Present - MC, LB, NG, SM, AB, CS, GM, HH, CP, HC, PW

1. Apologies – None
2. Review of minutes from previous meeting
 - 2.1 All in favour
 - 2.2 All in favour
3. Actions for previous meetings – will be covered during the meeting
4. Matters arising from previous meeting – will be covered during the meeting
5. Correspondence/Communications

MC the NODA awards night is on Saturday 24th May at Sandy Park HH forwarded to MC the library has asked for someone to do face to face interviews to get to know the society MC to come back to us HH has received more new member inquiries through the website
6. Treasurers Report

CP Last year's accounts have been done and signed off, with a £24,000 profit. CP to forward account to HC for the grant application. We are currently £2500 down this year but we are still waiting for the money to come through from the MWMA. HH could CP you move the £100 sponsorship money from Jonathon Woods into ball sponsorship from miscellaneous, it was paid on the 29/01/25
Proposed GM Seconded PW All in Favour Unanimous
7. Publicity and Marketing

MC a big thank you and well done to everyone involved in getting the online ticket system up and working AB, HH, SM. HH ticket tailor when you book a seat it takes the seat away rather than grey so you can't see if it's an aisle seat AB we can review it for the next production to make improvements. AB has uploaded some minutes to the website but he is missing some months as they were sent to an old email address HH throwback Thursday is going well for the 60th anniversary MC well done HH
Action Point LB to forward AB the minutes for March, April, May, June, & November
Action Point AB to look into google one drive for all minutes to be stored
8. Productions
 - 8.1 TMWMA February 2025

Post production review PW was very pleased with how everything went in the end, it goes to show you don't need a big set for a good production. Uniforms and guns have been returned. I haven't received a NODA review yet. MC it took 3 weeks for the choral review to come back PW thanked Tasha Currie and all the FOH staff MC the church bill £850, musicians £730, costumes £460, Lighting bill not received yet, sponsorship is £300 but not paid yet PW will chase these MC we need to be careful when proof reading the program as Charlesworth Nicholl's name was misspelt in the program and they haven't paid their sponsorship yet PW was really pleased with the band as the weren't too loud and blended well considering the singers didn't have microphones HH FOH staff to download square app to take card payments as it worked well PW Crediton VE Day celebrations 8th – 10th May, in the park on Saturday 10th May a 45 minute performance of songs, poems, letters etc and a concert in the Congregational church hall. As part of our safeguarding procedures, the committee agreed that a code of conduct be put in place, similar to a home-school agreement that we can apply to all members irrespective of age.
Action point PW to get the figures to CP by the next meeting

Action point LB to produce a code of conduct

Action point AB to add VE day performance to the Mailchimp

8.2 BATB Easter 2025

HH ticket sales are off to a great start 481 tickets sold which is 50% of tickets sold already. End of march is national theatre day, and we have Mother's Day is everyone happy if we do a promotion for either of these, including two free tickets and two glasses of fizz? All in favour HH banners to go up 1st weekend in March, and posters handed out to cast last night. Sponsorships are all filled now with invoices sent out total of £1960, £10 per head sponsorship £370 to that's a total of £2330 with 18 adverts

MC is requesting committee agreement to spend an extra £350 on music patches and £300 on extra rehearsals with Allan Fouracre Proposed AB Seconded LB All in favour Unanimous NG good progress has been made at the store with the set construction. Get in and opening and closing times for the school are all arranged. Half of the costumes have arrived. Judith and Yvonne Youles are happy to job share the role of FOH manager. Thank you to HH and CS for the program content MC 36 seats greyed out for sponsors

8.3 Choral Concerts 2025

HC appointed Production manager and needs to form a sub committee to discuss food choices and then report back next meeting. MC thank you to SM who has done lots of photocopying SM food options Buffet option £9 per person or snack pack options that are pre ordered, three different options £7, £9, or £11. MC Karen's rehearsal fee hasn't increased for years can we agree to increase her fee from £25-£30 a night? CS I think we should increase it to £35 per night Proposed AB Seconded SM All in favour Unanimous

8.4 Panto 2025

LB has received the script MC has agreed the stage extension can go up the week before the show. Rehearsals will be on Monday for Joseph and his Technicolour Dreamcoat and Wednesday for Panto with first adults rehearsals first Wednesday after choral, kids rehearsal will be earlier. NG has agreed to be production manager

9.0 Social Events a group is going to see Blackadder, we will post on the Facebook group to be inclusive

10. Safeguarding LB to give safeguarding talk at rehearsal

11. Complaints/Compliments/Feedback None to report

12 3 Year plan MC we need to advertise for a production manager for Joseph plus other jobs to the Mailchimp. HH wanted to propose starting a designated youth section of CODS called CODS Youth Theatre Academy for 7-18 year olds to encourage young members, this will help with panto and Joseph as it has a children's chorus, the children will benefit from additional coaching and support. It will be on Wednesday evenings from 6.30pm – 7.30pm, singing, dancing, acting Sarah Carter has agreed to do a workshop focusing on audition prep. It is important that the kids are working towards something so I would like to propose that the October 2026 production be by the CYTA, we already have a number of youth production idea in place. PW excellent idea especially having shows to work towards HH we will need DBS and chaperone training, hall £10 to hire for an extra hour after BATB finishes. GM I think it's a brilliant idea. PW requested The Heart Project be added to next months agenda.

Next Committee Meeting Tuesday 25th March, Meeting closed at 21.45pm