

## CODS COMMITTEE MEETING 09 JANUARY 2025

Present **MC, CP, SM, GM, NG, HH, HC, LB, AB**

1. **Apologies** None
2. **Review of minutes of previous meeting:**  
**Proposed CS Seconded CP All in Favour Unanimous**
3. **Actions from previous meeting**
  - 3.1 **MC** we will cover during the meeting
4. **Matters Arising from previous meeting** (those not otherwise covered elsewhere within the agenda)
  - 4.1 None
5. **Correspondence / Communications**
  - 5.1 None
6. **Treasurer's Report**
  - 6.1 **CP** The bank account is looking healthy and it's all straight forward. **HH** has Sponsorship for ball has been paid by Gilbert Stevens £100 and Johnathon Woods £100? **CP** Gilbert Stevens have paid, I can't see anything from Johnathon Woods.  
**Action Point CP** to check if Johnathon Woods have paid  
**Proposed PW Seconded GM All in Favour Unanimous**
7. **Publicity / Marketing**
  - 7.1. Website **AB** I'm working on the website this weekend. I've got lots of questions on ticket tailor about stripe etc, I need a committee member to sit down with me and go through it, **PW** has offered to help on Saturday. The box office has gone live on the website. **MC** online ticket sales are we going to get to have a look at ticket tailor before it goes live?  
**AB** yes **HH** when can we launch the online box office? **MC** not until after the TMWMA **CP** we need it open at the end of January for when people get paid and they've caught up after Christmas.
  - 7.2. Social media **HH** All going well, just need the box office open for BATB. I will keep sharing Tasha's post for TMWMA **MC** we are not doing another article in the courier at £200 when we can do social media as it reaches more people.
  - 7.3. Online ticket sales Already covered
  - 7.4. Other **CS** the poster for BATB on the website has the wrong date, it still shows the Monday. **HH** for BATB can I ask for sponsors now? **NG** ask me after the production meeting.  
**Action Point HH** to contact Nick Findell about changing the poster.
8. **Productions:**
  - 8.1. The Men Who Marched Away – February 2025
  - 8.2. Director's report **PW** we have a full cast again **CP** to take over from Graham and David is replacing Finn. **MC** has Tasha has asked for photos for the article in the courier? **PW** yes **GM** to proofread article before it goes out. **MC** box office ticket sales are very low, we will try and get the cast from both productions to buy tickets. **PW** Nick Findell is home but not working very much **MC** All you can do is message him and ask **HH** Tasha's trailer reached 1700 views on social media, she's worked really hard on this. **PW** is Simon going to do the bar? **NG** to check what the plans are but if not the martin's can do it. **MC** have you sorted the projector? **PW** I'm assuming Joe Ward is sorting it **GM** I wouldn't assume Joe has done, I would check with him. **GM** we have received a complaint from a parent, the child felt pressured to fill a role in TMWMA, they felt that the show would be

cancelled if they didn't do the show. The parents have been spoken to and it has all been resolved

### 8.3. Beauty and the Beast – Easter 2025

8.3.1. Confirmation of performance dates and times, **MC** Tuesday 15<sup>th</sup> April – Saturday 19<sup>th</sup> April with two matinee performances on the Friday and Saturday

8.3.2. Children's cast, all of the children can do all performances

8.3.3. Production items, **MC** we have a production meeting on Tuesday. The props and costumes from Bath will be delivered on Saturday 29<sup>th</sup> March. Unfortunately, Michelle and Bec have dropped out of the show. Michelle disagreed with some of the casting processes, I've explained that we followed procedure, but she doesn't agree.

### 8.4. Choral Concerts 2025

8.4.1. Production Manager **MC** I take it no one has relied to the email? Do ask again after this meeting? Mailchimp? **NG** Facebook? **HH** I'll do a Facebook post for Choral and Panto

8.4.2. Sub-committee appointments consist of **MC, SM, CP, CS, GM, & HC**, Buffy has asked not to be part of the sub-committee, we are meeting on Thursday to choose the songs

8.4.3. Content; Catering, we had a long discussion about the pros and cons of a sit down meal vs a buffet style option including, cost of ingredients, preparation time, personal preference, cast getting to enjoy the evening without serving. We also discussed ticket prices and whether we would still charge £20 a ticket if it was a buffet style? Some agreed to keep the ticket price the same as we always sell out without even advertising and the cost of everything has gone up. We were conscious that Choral is our money maker for the year, so we have to get it right. **Action Point HH** everyone to go away and come up with some ideas and we will discuss next meeting.

### 8.5. Pantomime 2025

**LB** I'd like the panto to be at The Old Town Hall on the Saturday 20<sup>th</sup> December to Monday 22<sup>nd</sup> December 2025 and I will have two matinees one on Saturday and one on Sunday. **MC** when would you like the hall from? **LB** Wednesday 17<sup>th</sup> December if possible. **LB** I have found the script I like, how do I go about purchasing it? **CP**? **LB** to ask Yvonne Youles, and I have an offer of a choreographer **HH**

## 9. Social Events:

9.1. Social Secretary **MC** do we need a social secretary to avoid people feeling like they have missed out on events? We had a discussion about this, it was decided that as long as we put everything on the production social media groups we are being inclusive.

## 10. Safeguarding **LB** nothing to report.

## 11. Compliments / Complaints / Feedback

11.1. Casting of The Men Who Marched Away, already covered.

## 12. 3-year plan, to include;

12.1. 2025 Choral, already covered.

12.2. Future directors / productions: applications **HH** we have had someone put forward four shows, but they don't want to direct them, Shrek, Into the Woods, Anastasia, We Will Rock You. **NG** do we invite external directors? Action point **HH** to do a Facebook post with the production manager one.

12.3. Discussion relating to annual schedule,

12.3.1. Plan of dates of shows to consider the pantomime being scheduled for

- 12.3.2 December, **MC** we will have to defer the discussion as we had to apply for the licence for April 2026, so we didn't lose the show. We will discuss at the AGM.
- 12.3.3 General discussion around the principle of Musical Directors selecting the show for 2027, versus the society selecting the show and then seeking a director (to be considered also in the context of the timing of either option, for inclusion in the 3-year plan. **HH** how do we move forward? Do we let the director choose the show or have the subcommittee choose and look for a director? **CP** normally directors have a show in mind they want to do **MC** if we have a member that wants to direct we want to keep them **HH** we don't have people banging down the door to direct, we could offer both? My worry is that the shows that aren't going to be great for the society or the membership. **PW** I think we need a subcommittee **MC** lets create a show selection subcommittee, but we need to make sure its not just committee members **SM** why don't we include potential directors in the subcommittee? **HH** I'll put it in the newsletter.

## **ADDITIONAL ITEMS**

1. Review of policies /procedures:
  - 1.1. Audition guidelines – revised following feedback from BATB auditions **PW** part 22.1 of the audition procedures to replace audition panel with director. **HH** has the part we discussed last month been revised? **GM** Yes.
2. Support tasks: **MC**
  - 2.1. Council community grant, is anyone prepared to complete the application form? **PW/HC** yes.
  - 2.2. Opening / closing (Town Hall) the committee had a discussion regarding roles and responsibilities opening up and locking up, it was decided that if the director was a member they are responsible for opening and locking up however they could pass it to a committee member if needed. If we had an external director, it would be the committee's responsibility.
  - 2.3. Copying (music / scripts etc) **SM** going to investigate this as she has someone in mind.
3. Stage floor: current proposals **CP** is kindly going to fix the floor himself.
4. Agenda item for next months meeting is concert song choices.

**Date of next meeting 20.02.25 Meeting Closed 9.20pm**